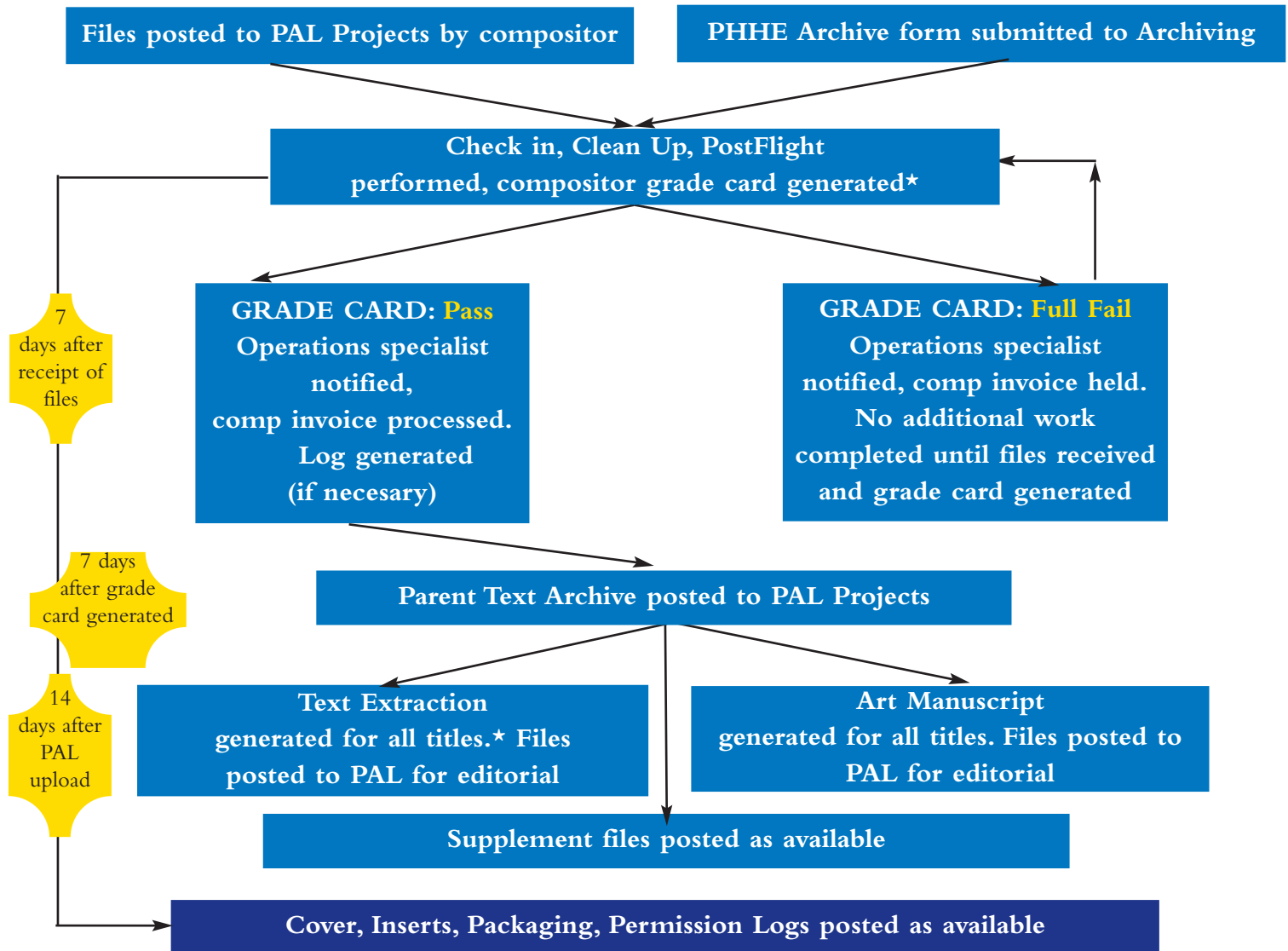


PHHE Production Archiving

Production Flow Chart | updated: 12/06

For every CR08 archive, the compositor and production path may be different but the archive process remains the same.



REPRINTS

CentralReprintCorrections

(centralreprintcorrections@pearsoned.com) email

All corrections must be received in one of the following formats with the Reprint Correction Submission Form:

- Tear sheets that highlight all corrections
- Errata sheets plus tear sheets showing corrections
- CD/DVD with corrected PDF files plus hard copies (no floppy disk)

- Author-supplied camera ready copies
- E-mail with correction attachments
- Author-supplied application files, PS or PDF format.

It is imperative that when sending corrections in electronic format via email that the **ISBN and author name is clearly noted in the email subject line.**

*Operations Specialists will cut POs for archiving and text extraction services and will process invoices.