

**Ben Smith**

*Systems and Information Supervisor*

benjamin.smith@pearson.com | 201-236-7490

The USR Product Archive is part of the Staff Development and Process Integrity department. Ben is the senior staff member of that team in the Upper Saddle River office and can be contacted regarding any concerns that cannot be properly addressed by the Product Archive team.



**Scott Garrison**

*USR Product Archive Supervisor*

scott.garrison@pearson.com | 201-236-7886

Scott manages the USR Product Archive staff, maintains the current Product Archive process and works with WDS to arrange archive processing services. Scott also handles special needs work requests to determine if new archive processes are warranted.



**Frank Rasco**

*USR Product Archivist*

frank.rasco@pearson.com | 201-236-7928

Frank is responsible for helps the Custom Publishing division get the archives they need. He will often contact Pearson staff as he tracks down the assets Custom Publishing needs. Frank also aids the Pearson Imaging Centers group in resolving disability requests.

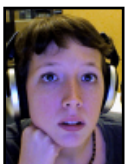


**John Cornell**

*USR Product Archivist*

john.cornell@pearson.com | 201-236-7751

John monitors the "HE Product Archive" e-mail address (heproductarchive@pearson.com). He processes older archives that the USR Product Archive has on CD and DVD into PAL-Projects by request and also initiates text extract requests.

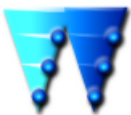


**Nicole Suddeth**

*USR Product Archivist*

Nicole.Suddeth@pearson.com | 201-236-7606

Nicole posts Catalog Resource product (free supplements) to Pearson's Higher Education website. When doing this Nicole archives a copy of the Catalog Resource files. Nicole also reflects Workflow Data Systems activity in our production database, PIMS.



**Workflow Data Systems**

archiving@workflowdata.com | 614-781-WORK (9675)

Workflow Data Systems (WDS) reviews archive submissions for new product and ingests the archive into PAL-Projects. WDS also prepares helpful additional content to accompany many archives including text extracts and "starter" art manuscripts.